

A meeting of the Board of Directors of the Edgemont Community Services District, held at the Edgemont Community Center, was called to order at 7:02 p.m. by Mike Addie, President. Those board members present were Brenda Addie, Mike Addie, Cheryl Franklin, Crystal Smith and Moses Taylor Jr. Also present were Sam Gershon, engineer, Edward Mackey, attorney, Sandra Leer, attorney, and Jessica Pfalmer, general manager.

Approve Minutes of November 10, 2022 – Crystal moved to approve the minutes, Moses seconded. Motion carried.

Election of Board Officers – President and Vice-President - The Government Code states that an election of officers shall be held within 45 days after each general district or unopposed election. Cheryl nominated Mike Addie for President, Moses seconded the nomination, motion carried. Brenda nominated Cheryl for Vice-President, Crystal seconded, motion carried.

Public comment – no public present.

Audit – approval of draft report – Jonathan Abadesco of Fedak & Brown presented a summary of the audit report for Fiscal Year Ended June 30, 2022. The auditors issued a “clean” opinion. There were no difficulties or disagreements with management. Crystal moved to approve draft audit, Moses seconded, motion carried.

Legal -

Approval of Ordinance No. 352 Discharge of Wastes into the Public Sewer System – Ed explained that the ordinance is to make some changes to conform with the City of Riverside’s requirements for effluent. Ed stated that page 14 has most of the changes, including that the District Engineer has the power to implement the guidelines. It also has updated guidelines for industrial waste user. Currently, ECSD does not have any of these users, but we need to have the guidelines in place, in case that changes in the future. Ed recommends adoption. Crystal moved to adopt Ordinance No. 352, Cheryl seconded, motion carried.

Engineering –

Sam reviewed district projects and development projects as set forth in the Engineering Report of December 1, 2022

Sewer Availability Letter – Yum Yum Donuts at 21960 Alessandro Blvd. – Sam passed out a copy of a letter regarding this project. Sam recommends issuance of the sewer availability letter subject to the conditions set forth in the letter. Cheryl moved to approve the issuance of the sewer availability letter subject to the conditions laid out in the engineers’ letter, Crystal seconded, motion carried.

Sewer Availability Letter – Interstate Industrial – Old 215 Frontage Road between Cottonwood Ave. and Bay Ave. - Sam passed out a copy of a letter regarding this project. Sam recommends issuance of the sewer availability letter subject to the conditions set forth in the letter. Cheryl moved to approve the issuance of the sewer availability letter subject to the conditions laid out in the engineers’ letter, Crystal seconded, motion carried.

Sewer System Management Plan Update – approval – The board was previously provided with an electronic copy of the SSMP. Sam recommends that the board approve the SSMP Update. Crystal moved to approve the SSMP Update, Cheryl seconded, motion carried.

Administration

Financial reports – October 2022 – Profit & Loss by Class – Jessica noted that the amount in 4937 Sewer User Charges – Direct Bill is for all of the direct billings for FY 2022-23. She also noted that the amount of \$82,800 in 4940 Other revenue – Hook Up Fees is the connection charge for the Old 215 Industrial project. The last item she commented on was 4150 Land Lease Income of \$122,890, which is two months of land lease income.

Journal transfer of funds – approval – Crystal moved to approve a journal transfer in the amount of \$1,768.34 to Illumination Fund from the General Fund., Moses seconded, motion carried.

Submission of “No Spill Report” to State Water Resources Control Board – Report was submitted as required.

Monthly update – other items – none

Adjourned: 8:27 p.m.

Respectfully Submitted,



Jessica Pfalmer
Secretary