

A meeting of the Board of Directors of the Edgemont Community Services District, held at the Edgemont Community Center, was called to order at 7:13 p.m. by Mike Addie, President. Those board members present were Mike Addie, Cheryl Franklin, Brenda Addie, Crystal Smith, and Moses Taylor Jr. Also present were Sinnaro Yos, engineer, Edward Mackey, attorney, Sandra Leer, attorney, and Jessica Pfalmer, general manager.

Approve Minutes of April 25, 2024 – Crystal moved to approve the minutes; Moses seconded. Motion was carried.

Public comment – There are two members of the public present who have an interest in finding out about the director’s role for the District – Hillary Ledbetter and Susan Coleman

Budget Process – Public hearing opened at 7:14 p.m.

Public hearing on sewer user fees, adoption of ordinances setting amount of those fees and charges – Ordinance No. 367, “...adopting the written report fixing the amount of sewer user charge for each parcel...for the Fiscal Year 2024-2025...” Ed read through the ordinance, explained it, and recommended adoption. There was no public objection or comment. Crystal moved to adopt Ordinance No. 367; Cheryl seconded. Motion was carried.

Public hearing on lighting user charges, adoption of ordinances setting amount of those fees and charges – Ordinance No. 368, “...adopting the report fixing the amount of street lighting charges assessments for each zone...for the Fiscal Year 2024-2024...” Ed read through the ordinance, explained it, and recommended adoption. There was no public objection or comment. Brenda moved to adopt Ordinance No. 368; Crystal seconded. Motion was carried.

Adoption of ordinance setting time, date and place for public hearing and inspection of budget and publication of notice thereof – Ordinance No. 369, “...fixing a time and place of hearing on the budget for [ECSD] for the Fiscal Year July 1, 2024 through June 30, 2025. Ed read through the ordinance, explained it, and recommended adoption. Crystal moved to adopt Ordinance No. 369; Moses seconded. Motion was carried.

Adoption of Appropriation Limitation for District (General) and for Lighting District – Resolution Nos. 366 and 367 – Ed explained how the appropriation limitation is calculated. He then explained Resolution No. 366, “Determining the appropriation subject to limitation for [ECSD] for the Fiscal Year 2023-2024.” Crystal moved to adopt Resolution No. 366; Moses seconded. Mike asked what the appropriation limitation is. Ed explained that it is a limit on the amount of annual tax dollars received in the year just ending (2023-2024) that the District can raise appropriate (spend) in that year. He also noted that the District receives far less taxes than the limitation would allow the District to spend. Motion was carried. Ed explained Resolution No. 367, “Determining the Appropriation Subject to Limitation for [ECSD], Illumination District 1, for the Fiscal Year 2023-2024.” Brenda moved to adopt; Crystal seconded. Motion was carried.

Public hearing closed at 7:26 p.m.

Legal – No legal matters

Engineering

Sinnaro reviewed the district projects and development projects as set forth in the Engineering Report of May 15, 2024. This included notifying the board that the review of the mainline videos had indicated that there is groundwater infiltration into three manholes on Cottonwood.

Sanitary Sewer Spill Emergency Response Plan, April 2024 update – approval – Sinnaro explained what this includes. Crystal moved to approve the Sanitary Sewer Spill Emergency Response Plan, Moses seconded, motion was carried.

Financial report – April 2024 – Jessica talked to the board about the financial statements. On the Profit & Loss by Class, she noted that the \$9,500 in 4945 Other Revenue – Plan Check under sewer is money received for the Old 215 Industrial project, including the extra meeting deposit. She also noted that 5275 Contracted Services includes the usual monthly costs, as well as partial payment for the lateral videos. Two of the payments to Houston & Harris for lateral videos can be seen on the Cash Disbursements Listing under 1030 General and Sewer Fund.

Journal transfer of funds – approval – Brenda moved to approve the journal transfer of funds from the general fund to the illumination fund and the sewer fund in the amounts of \$1,571.93 and \$262,383.14, respectively, Crystal seconded, and the motion was carried.

Submission of “No Spill Report” to State Water Resources Control Board – Report was submitted as required.

Montgomery Plumbing – Approve increased contract rate and hourly rates – Jessica explained that Montgomery Plumbing had not had an increase since July 2022. She recommended that the board authorize an increase to \$1,900 per month and add a contract amendment to document the new rate and the updated rates for any additional hours needed (Montgomery Plumbing’s standard rates). Cheryl moved to increase Montgomery Plumbing’s monthly rate to \$1,900 and create a contract amendment to document the updated rates, Crystal seconded, motion carried.

LAFCO election of Regular Special District Member – Discussion of candidates and determination of ECSD selections – Jessica explained that this is a run-off for two candidates. Crystal moved to select Mr. Estrada, Cheryl seconded, motion carried.

CalPERS Additional Discretionary Payments (ADP) – Discussion and approval – Jessica explained that because the investment market fluctuations and the difference between the expected rates of return and the actual rate of return, there is an Unfunded Accrued Liability (UAL) for the pension fund. The required minimum payment on this is \$567 for the year. However, she recommends paying an additional Discretionary Payment (ADP) to avoid negative amortization on the UAL. CalPERS provides a number of ADP options, and Jessica recommends either the 20-year or 15-year funding horizon. Cheryl moved to authorize an ADP for the CalPERS pension in the amount of \$1,069, which is the 20-year funding horizon, Brenda seconded, motion carried.

Crystal Smith, Director – Acceptance of resignation and adoption of resolution – Crystal officially resigned, said she will miss the board very much, and is sorry to have to leave. Ed read through Resolution No. 368, “On the Occasion of the Resignation of Crystal Smith as a member of the Board of Directors of the District” and recommended adoption. Cheryl moved to adopt, Moses seconded, motion carried.

Monthly update – other items – there were no other items to discuss

Board took a break at 8:45 p.m. to have refreshments and say goodbye to Crystal. Crystal, Jessica and the members of the public left the meeting.

Closed Session began at 9:15 p.m.
Staff salaries and wages – annual review

Closed session ended at 9:35 p.m.

After the closed session, Mike announced that the Board had voted to give Jessica a 5% increase in her salary starting July 1, 2024. The amount of the new weekly salary is \$1,323.

Adjourned: 9:37 p.m.

Respectfully Submitted,



Jessica Pfalmer
Secretary