

A meeting of the Board of Directors of the Edgemont Community Services District, held at the Edgemont Community Center, was called to order at 7:02 p.m. by Mike Addie, President. Those board members present were Brenda Addie, Mike Addie, Cheryl Franklin, Crystal Smith and Moses Taylor Jr. Also present were Sam Gershon, engineer, Edward Mackey, attorney, Sandra Leer, attorney, and Jessica Pfalmer, general manager.

Approve Minutes of January 26, 2023 – Crystal moved to approve the minutes, Moses seconded. Motion carried.

Public comment – no public present.

#### Legal

Public hearing followed by Board action on Ordinance Increasing Board Members Compensation – Public hearing opened at 7:03 p.m. Ed explained Ordinance No. 354 “...increasing the amount of compensation of members of the Board of Directors for each day of service.” Crystal moved to close the public hearing at 7:05 p.m. and to approve ordinance no. 354, Brenda seconded, motion carried.

#### Engineering –

Sam reviewed district projects and development projects as set forth in the Engineering Report of February 15, 2023.

Report on emergency repair on Ella - Approval of reimbursement of plumbing costs by homeowner – Jessica explained that the homeowner, Maria O'Connor, had spent several weeks attempting to clear their line blockage. They were unsuccessful and found that the blockage was in the section of the lateral that the District is responsible for. She provided a listing of costs incurred attempting to clear the blockage. Those costs totaled \$1,042.52. However, she was only able to provide receipts for the rental of plumber's snakes from Home Depot. Brenda moved to reimburse the homeowner for the costs that were documented through receipts \$292.52, Crystal seconded, motion carried.

#### Administration

Financial report – January 2023 – Profit & Loss by Class - Jessica noted that property taxes, sewer user charges and illumination fund charges had been received. Cash Disbursement Listing – Jessica noted that she had summarized the payroll disbursements in the way that the board recommended last month.

Journal transfer of funds – approval – Crystal moved to approve a journal transfer of \$1,770.51 from the General Fund to the Illumination Fund, Moses seconded, motion carried.

Submission of “No Spill Report” to State Water Resources Control Board – Report was submitted as required.

#### Records management –approval of destruction listing

Listing of materials in District office – Jessica briefly reviewed the items listed on the destruction listing. Crystal moved to authorize Jessica to have the items on the listing shredded, Moses seconded, motion carried.

Mylars housed at Albert A. Webb Associates office – Jessica explained that Webb Associates had moved all of the printed mylars in their offices to electronic format. Jessica requested authorization for the District to retain these records electronically also and not house the physical mylars. Cheryl moved to authorize design drawings and mylars to be kept electronically and the originals to be destroyed, Crystal seconded, motion carried.

Special District Association of Riverside County – discussion and possible approval of membership – Jessica explained briefly was the SDARC is but did not ask for approval to join because the membership costs were not yet known.

Monthly update – other items – Jessica stated that she, Ed and Sam had been working with Eastern Municipal Water District to determine how to structure and agreement to serve a Box Springs Rd property within the ECSD service area.

Adjourned: 8:15 p.m.

Respectfully Submitted,



Jessica Pfalmer  
Secretary