

A meeting of the Board of Directors of the Edgemont Community Services District, held at the Edgemont Community Center, was called to order at 7:00 p.m. by Mike Addie, President. Those board members present were Brenda Addie, Mike Addie, Cheryl Franklin, Crystal Smith and Moses Taylor Jr. Also present were Edward Mackey, attorney, Sandra Leer, attorney, Sam Gershon, engineer and Jessica Pfalmer, general manager.

Approve Minutes of September 12, 2019 – Crystal moved to approve the minutes, Brenda seconded, motion was carried.

Public comment – There was no public present.

Legal

Cleanup insurance – Insurance cost and coverages – Hub Insurance provided 3 quotes for cleanup insurance. Ed reviewed what would be covered according to each bid. Nick Goldware, the District's agent, told Ed and Jessica that the insurance that was the least expensive bid also provides the most complete coverage, so he recommends selecting that bid. The lowest bid of \$1,699.18 was provided by Navigators Specialty Insurance Company. Cheryl moved to approve the Navigators Specialty Insurance Company bid, Crystal seconded, motion carried.

Engineer – Sam passed out a memo regarding the status of each of these items.

Sewer repair and replacement projects – status – Most of the plans are 90%-95% complete.

The engineers are planning to start the City of Moreno Valley permit process in November and after the permit is received start the bid process with the bids being received during the month of December.

The Quarter offsite sewer closeout – status – still in process. Final inspection is scheduled for November 1. Once the punch list is complete, the engineers will come to the board to authorize release of the funds.

One of the units in the Quarter project requires an additional payment to purchase more capacity. However, neither the owner of the Quarter project nor the lessee of the unit can agree on who should pay this amount. Webb will be helping to draft a letter to be submitted to the City of Moreno Valley notifying them that this project is on hold because the District cannot provide the required authorization letter.

Clubhouse lighting – status – Things are moving forward on this project. Contractor will mobilize on October 28.

Freeway Business Center offsite sewer – status – The plans are still being amended to correct for utility facilities found during potholing.

Administration

Financial report – Jessica provided new copies of the July 2019 financial statements to the board for their review. She stated that the changes to the July 2019 FS were only due to year-end closing, since the audit is substantively complete. August and September 2019 – Jessica noted that in August there is a negative \$5,000 in Other Revenue – Plan check, etc. This is due to a correction. A payment was received in July that was payment on an invoice. Rather than applying the check to the invoice, it was recorded as additional income. The double income was adjusted in August. For the month of September Jessica noted that she had issued invoices to the three customers that receive manual invoices for their sewer, since they do not pay property taxes. She also noted that the accrued interest from the last quarter of Fiscal Year 2018-19 was received this month, so the accounts receivable was relieved.

Journal transfer of funds – approval – Jessica passed out a memo documenting all of the expenses paid by the General Fund on behalf of the Illumination Fund from June 2019 through September 2019. She recommended that the board authorize a journal transfer of \$5,118.93 from the General Fund to the Illumination Fund to relieve this liability. Crystal moved to authorize the journal transfer of funds in the amount of \$5,118.93, Brenda seconded, motion carried.

Submission of “No Spill Report” to State Water Resources Control Board – report was submitted as required

Transfer of funds from General Fund to Illumination Fund – adoption of resolution – Ed read through Resolution No. 328, “Authorizing transfer of funds to Illumination District.” Ed would recommend adoption. Brenda moved to adopt, Cheryl seconded and the motion was carried.

CalPERS update – Jessica told the Board that the actuarial reports for the CalPERS Defined Benefit plan were received. She provided the board with copies of a couple of pages of each report that document the estimated costs for the plan. She offered to provide the full reports to anyone that requested them. She also provided a chart showing what the health insurance premiums for the CalPERS health insurance plans will be for calendar year 2020. In the memo she provided, she also documented what the employer contributions are for Rubidoux CSD and Jurupa CSD in relation to health insurance.

District emails – Discuss options for District email addresses for Board and staff – Jessica told the board that she and Mike had discussed the possibility of getting District email addresses

set up for the District, board and staff. Jessica stated that the appearance of greater professionalism by having District email accounts would be good. However, due to the Public Records Act requirements, having District email accounts for board members and staff to be readily accessible, archivable and easily searchable at any time is necessary in order to be able to efficiently respond to requests. Jessica is doing some research to see what options the District has to create new District specific emails with the necessary features. She expects this process to take some time, but will work on it and come back to the board with more information.

Monthly update – other items –

LAFCO is starting Sphere of Influence reviews of all of the agencies under their purview. They requested information from the District. Jessica, with the assistance of Ed and Sam, has complied with the request.

The Edgemont Women’s Club requested some changes to the Edgemont Community Center’s sign. Jessica reviewed the request and determined changes were only needed because of changes in phone numbers of the lessees, not maintenance or repair issues. She let the Women’s Club know that they would need to cover those costs.

Open session ended: 8:41 p.m.

Closed session opened: 8:42 p.m.

Closed Session –

Claim against the City of Riverside
TDS levels

Closed session ended: 8:53 p.m. with nothing to report.

Adjourned: 8:54 p.m.

Respectfully Submitted,



Jessica Pfalmer
Secretary