

A meeting of the Board of Directors of the Edgemont Community Services District, held at the Edgemont Community Center, was called to order at 7:04 p.m. by Mike Addie, President. Those board members present were Brenda Addie, Mike Addie, Crystal Smith and Moses Taylor Jr. The member absent was Cheryl Franklin. Also present were Edward Mackey, attorney, Sandra Leer, attorney, Sam Gershon, engineer and Jessica Pfalmer, general manager.

Approve Minutes of December 12, 2019 – Crystal moved to approve the minutes, Moses seconded, motion was carried.

Public comment – There was no public present wishing to speak.

Legal

Ordinance to set public hearing on Increased Compensation for Board Members – Ed summarized Ordinance No. 322 “...fixing a time and place of hearing on the subject of increasing amount of compensation to members of the Board of Directors of the District” for the board. Crystal moved to adopt Ordinance No. 322, Brenda seconded, motion carried.

Engineering – Sam handed out a memo regarding the engineering items
Sewer repair and replacement projects – status – The contract and all documents have been reviewed and there were a couple of insurance issues to be addressed.

Clubhouse lighting – status – The project was completed and passed the City of Moreno Valley inspection. The final invoice has not been issued yet.

Freeway Business Center offsite sewer – status – Still working on final approvals because of changes that were determined to be necessary after the potholing was done.

Box Springs Road Residence – The developers have provided lots of data, but there is still a key piece missing related to elevations. The engineers will continue to work with the developers on this project.

Administration

Financial report – November 2019 and December 2020 – Jessica noted that in November the good faith deposit for the Quarter project for the off-site sewer of \$100,000 was returned to the developer. She also observed that the other two disbursements of note were a payment to the State Water Resources Control Board, which is for the District’s annual permit and the payment to Champion Electric, which is for the lighting project at the clubhouse, not including the change order. Jessica also shared that in December there were two payments to the City of Moreno Valley. One for \$1,794 was for the annual utility permit for 2020. The second was for \$21,715

paying for the permits for the upcoming sewer mainline project. Ed asked about the property tax income. Jessica noted that there was a property tax allocation received in December. This is an annual distribution related to the former redevelopment agency. This distribution was received earlier in the year than usual.

Journal transfer of funds – approval – Jessica provided a memo to the board. It detailed all of the expenses paid by the general fund on behalf of the illumination district and the sewer fund. Jessica recommended that the board authorize a journal transfer. Crystal moved to authorize a journal transfer from the general fund to the other funds in the amounts of \$2,378.21 for the illumination district and \$25,070.98 for the sewer fund, Brenda seconded, motion carried.

Submission of “No Spill Report” to State Water Resources Control Board – The report was submitted as required.

CalPERS – Adoption of Resolution of Intention and announcement of the future annual costs for retirement benefits – Resolution No. 329. – Ed read through the CalPERS supplied resolution “Resolution of Intention to Approve a Contract Between the Board of Administration [CalPERS] and the Board of Directors [ECSD].” This resolution will be labeled as Resolution No. 329 for District records. He also read through and explained the draft Contract as well as the Summary of Major Provisions which are attached as exhibits. Crystal moved to adopt Resolution No. 329, Moses seconded, motion carried.

Mike announced a break.

Break in the meeting for the purpose of holding a secret ballot employee election regarding approval of the proposed retirement plan with California Public Employees’ Retirement System

Jessica came back and informed the board that the employee election voted in favor of the CalPERS retirement.

Jessica announced the future annual costs for CalPERS Defined Benefit program. The regular annual cost for the next year (employer) is estimated to be \$3,991 and the required payment for the unfunded liability for the next year would be \$12,839. Jessica noted that the unfunded liability is due to prior year service credit being provided to the current employee.

District email accounts – Discuss options for District email addresses for Board and staff and other service options. Possible approval of consultant for set-up and/or continuing services. - Jessica provided a memo to the board detailing the consultants that she spoke to regarding the Office 365 migration. She contacted three consultants, but only two provided bids. One provided multiple options in a written format, so Jessica provided that to the board as well.

Crystal moves to accept option 3 from Ingenious Geeks, Brenda seconded, motion carried. The board discussed EdgemontCSD.org versus EdgemontCSD.com. Sam stated that it is a good idea to purchase both so there will be no confusion. The board agreed.

Monthly update – other items – no other items


Closed session opened at 8:32 p.m.

Closed Session – Claim against the City of Riverside

Closed session ended at 8:36 p.m. with nothing to report

Adjourned: 8:37 p.m.

Respectfully Submitted,



Jessica Pfalmer
Secretary