

A meeting of the Board of Directors of the Edgemont Community Services District, held at the Edgemont Community Center, was called to order at 7:01 p.m. by Mike Addie, President. Those board members present were Brenda Addie, Mike Addie, Cheryl Franklin, Crystal Smith and Moses Taylor Jr. Also present were Sam Gershon, engineer, Edward Mackey, attorney, Sandra Leer, attorney, and Jessica Pfalmer, general manager.

Approve Minutes of October 28, 2021 – Crystal moved to approve the draft minutes, Moses seconded. Motion was carried.

Public comment - There was no public present.

Legal –

Subsidence resolution – approval of Resolution No. 347 – Ed read through Resolution No. 347 “District policy regarding responsibility for the repair of soil subsidence over District-owned facilities in those cases where the District has full control over construction standards and compaction.” It designates who is responsible for subsidence over District-owned facilities. Brenda moved to adopt Resolution No. 347 and Crystal seconded. Sam said that this resolution is the District confirming that it will adhere to the standards required by the City of Moreno Valley. Mike asked if this would change the way that the District currently completes its projects. Sam said that it was not a change. Motion carried.

Administrative Code – review and discussion of draft – Brenda and Mike asked some questions and made some suggestions about the draft administrative code. Ed and Sam answered the questions and noted the recommended changes.

Ed told the board that he had followed up with the office of the board supervisor for Edgemont’s area about the groundwater concerns. Their response was that they are working on it and will get back to Ed.

Engineering – Sam reviewed the engineering memo.

District projects – status

Semi-annual District Sewerline Cleaning – Cheryl moved to authorize the engineers to conduct semi-annual cleaning as needed going forward, starting with December 2021, Brenda seconded. The motion was carried.

Blocked sewer lateral summary – Webb recommends that Montgomery Plumbing flush the 6 laterals that were found to have cleanouts. Webb will draft letters to the other locations without cleanouts to let them know that there may be a partial blockage.

Fats Oils and Grease (FOG) abatement program – The engineers drafted a postcard and recommends sending them to the residents to remind them not to put fats, oils and grease into the sewer system. The estimated cost to produce and deliver the postcards is \$609.24.

Private development projects – status –

Apollo III Apartments - acceptance of sewer facilities – All payments have been received and close-out package has been completed to the engineers’ satisfaction. Engineers recommend acceptance of the

sewer facilities. Brenda moved to accept the sewer facilities, Crystal seconded and the motion was carried.

The Apollo IV project third plan check was completed. A letter was provided to the owner of a planned ADU for 11445 Hildegard notifying them that a connection fee will not be required but an additional EDU will be levied. There is no change regarding La Surtidora Market. Tres Islas Seafood Market is moving to a new location within the Canyon Spring Shopping Center and the plan review is complete.

SoCal Gas provided video of the locations where they did work and the engineers are reviewing it.

Administration

Financial report – September 2021 – Jessica noted that the Profit & Loss – General - 5100 – Insurance Expense has not yet been allocated between funds since the audit is not complete, and the final net asset figures are used to determine the allocation. Profit & Loss-Sewer - For 4937 - Sewer User Charges - Direct Bill the billings were issued in September this year, while they were issued in October last year. And for 5325 – Mo. Serv. Charges – City of Riv the settlement agreement was signed last year during to first quarter resulting in the credit being applied to the first quarter billings. This year, however, there were no credits applied.

Journal transfer of funds – approval – Crystal moved to approve a journal transfer of funds in the amount of \$1,570.69 from the General Fund to the Illumination Fund and \$54,110.72 from the General Fund to the Sewer Fund, Moses seconded, motion carried.

Submission of “No Spill Report” to State Water Resources Control Board – The report was filed as required.

Office lease renewal – approval of new one-year lease with 3% increase – Jessica recommended that the board approve the new year’s lease for the District office. Cheryl moved to approve the new lease, Crystal seconded, motion carried.

Payroll processing – selection of payroll service – Jessica explained what she found related to the payroll services. She requested that the board authorize her to contract with either ADP or Paychex. Crystal moved to authorize Jessica to contract with either ADP or Paychex, Brenda seconded and the motion was carried.

CalPERS Payments – authorization to have CalPERS payments paid via EFT Debit – Jessica reviewed the memo and explained the new process of approvals that would be followed. Cheryl moved to authorize CalPERS payments to be made by EFT Debit, Crystal seconded and the motion was carried.

Monthly update – other items – Jessica told the board the terrific news that Sam has agreed to stay on with Albert A. Webb Associates on a retainer basis, only doing work for ECSD.

Closed session opened at 8:17 p.m.

Closed Session –

Pursuant to Government Code Section 54956.9 (d)(1), Pending Litigation in case entitled Horizons at Moreno Valley, LLC Plaintiff vs. Sukhijt Singh and other others including Edgemont Community Services District, Case Number CVRI 2103590 filed in the Riverside County Superior Court

Negotiation with the City of Moreno Valley - Re: Agreement concerning annual utility permit

Closed session ended at 8:31 p.m. with nothing to report.

Adjourned: 8:32 p.m.

Respectfully Submitted,



Jessica Pfalmer
Secretary