

A meeting of the Board of Directors of the Edgemont Community Services District, held at the Edgemont Community Center, was called to order at 7:02 p.m. by Mike Addie, President. Those board members present were Brenda Addie, Mike Addie, Cheryl Franklin, Crystal Smith and Moses Taylor Jr. Also present were Sam Gershon, engineer, Edward Mackey, attorney, Sandra Leer, attorney, and Jessica Pfalmer, general manager.

Approve Minutes of May 25, 2023 – Crystal moved to approve the minutes, Moses seconded, motion carried.

Budget Process -

Public hearings on budget, adoption of ordinances adopting the budget and setting the amount to be raised by taxation, adoption of resolutions confirming that the District has complied with all laws with reference to sewer user charge, streetlighting charges and budget requirements – Public hearing opened: 7:04. Jessica described how the budget is prepared. Ed explained about Ordinance No. 361, "...adopting the District Budget for the Fiscal Year 2023-24." No public were present, so the public hearing closed at 7:09. Ed recommends that the board adopt Ordinance No. 361. Cheryl moved to adopt Ordinance No. 361, Crystal seconded, motion carried. Ed explained Ordinance No. 362, "... setting the amount to be raised by taxation for the Fiscal Year 2023-2024," and recommended the board adopt it. Crystal moved to adopt Ordinance No. 362, Brenda seconded, motion carried. Ed reviewed Resolution No. 361, "...has complied with all laws with reference to 2023-24 Sewer User Charge." Ed recommended adoption. Crystal moved to adopt Resolution No. 361, Moses seconded, motion carried. Ed explained Resolution No. 362, "...has complied with all laws with reference to 2023-24 Street Lighting Charges." Ed recommended adoption. Cheryl moved to adopt Resolution No. 362, Crystal seconded, motion carried. Ed explained Resolution No. 363, "...has complied with all laws with reference to 2023-24 Budget Requirements." Ed recommended adoption. Crystal moved to adopt Resolution No. 363, Cheryl seconded, motion carried.

Public comment – other items – no public present.

Legal – nothing to share for legal

Engineering –

Sam reviewed district projects and development projects as set forth in the Engineering Report of June 13, 2023.

Sam also told the board about an issue at the four barrels. He noted that Montgomery Plumbing found that there was something in one of the four barrels causing paper materials to collect there. They were able to clear the debris buildup and pull the item creating the blockage up to a ledge in the manhole but could not safely access it. Houston & Harris came and did a confined space entry and collected the materials. They found a substantive piece of concrete as well as some small rocks.

Administration -

Financial report – May 2023 – Jessica noted that the second large installment of property taxes and user fees had been received in May. She also noted that amount 5019 Education and Seminars is costs for the upcoming CSDA Annual Conference for Crystal and Moses. She also told the board that the account 5275 Contracted Services includes the City of Riverside CIP for FY 2016-17 through 2021-22, Torres Sanitation for the Ella Avenue repair and the manhole bug spraying by Golden Bell.

Journal transfer of funds – approval – Jessica recommends approval of the journal transfer. Crystal moved to approve a journal transfer of \$1,790.73 from the General Fund to the Illumination Fund, Brenda seconded, motion carried.

Submission of “No Spill Report” to State Water Resources Control Board – Report was submitted as required.

Confirmation of scheduled board meetings through December – Jul. 27, Aug. 24, Sep. 28, Oct. 26, Nov. 9 and Dec. 14. – The board agreed to these dates.

Credit card authorization – approval of issuance of card for Moses Taylor Jr for District travel – Jessica explained that Moses will be attending the CSDA Annual Conference for the first time this year, so he will need to have access to a District credit card for the hotel, meals, and incidentals. Cheryl moved to authorize a credit card be issued to Moses for District approved uses and for the authorization limits be set as follows: Jessica \$15,000, Michael Addie \$4,000, Crystal Smith \$3,000 and Moses \$3, 000, Brenda seconded, motion carried.

Audit engagement letter – approval – Jessica explained that the audit engagement letter now requires a governance signature, so she recommends that the board authorize Mike to sign the letter on behalf of the board. Cheryl moved to authorized Mike to sign the letter, Brenda seconded, motion carried.

LAFCO election of Regular Special District Members – Discussion of candidates and determination of ECSD selections – Ed explained the purpose of the oversight board. Sam and Ed both recommend that the board vote for John Skerbelis of Rubidoux Community Services District (RCSD) because of Sam’s experience working with him and because RCSD and ECSD use the same sewer processing plant and so are likely to be most aligned in voting that would affect ECSD. Brenda moved to select John Skerbelis and to authorize Mike to sign the ballot on behalf of the District, Crystal seconded, motion carried.

Edgemont Women’s Club (EWC) - Requesting District to pay for floor cleaning and waxing – Jessica explained that the EWC is requesting that the District pay for the cleaning and waxing of the floor of the Edgemont Community Center. Ed stated that the lease says the District is responsible for repairs necessary or required on the premises and that cleaning does not fall under that description. Brenda moved to reject the EWC request, Crystal seconded, motion carried.

Monthly update – other items – no other items

Adjourned: 8:21 p.m.

Respectfully Submitted,



Jessica Pfalmer
Secretary