

A meeting of the Board of Directors of the Edgemont Community Services District, held at the Edgemont Community Center, was called to order at 7:02 p.m. by Mike Addie, President. Those board members present were Brenda Addie, Mike Addie, Cheryl Franklin and Crystal Smith. The board member absent was Moses Taylor Jr. Also present were Sam Gershon, engineer, Edward Mackey, attorney, Sandra Leer, attorney, and Jessica Pfalmer, general manager.

Approve Minutes of October 27, 2022 – Brenda moved to approve the draft minutes, Crystal seconded. Motion carried.

Public comment – no public present.

Engineering –

Sam reviewed district projects and development projects as set forth in the Engineering Report of November 1, 2022

Moses arrived at 7:12 p.m.

Design & Construction Manual Update – approval – Sam recommended that the board approve the updated manual. Brenda moved to approve the updated Design & Construction Manual, Crystal seconded, motion carried.

Administration

Financial reports – October 2022 – not yet available

Submission of “No Spill Report” to State Water Resources Control Board – Report was submitted as required.

Records management – approval of destruction listing – Crystal moved to approve the destruction of the records on the provided listing, Brenda seconded, motion carried.

ECS quote – approval of updated quote for scanning – Jessica noted that there is an increase in costs on the new quote, which is due mostly to the addition of “Post Prep” work, re-stapling of documents. Jessica will work to keep the number of documents that need this to a minimum to save costs, as the District will only be charged for the documents requiring re-stapling. Cheryl moved to approve the updated quote, Crystal seconded, motion carried.

Monthly update – other items –

Jessica informed the board that there will be a change to the audit reports this year. The auditors noted that the land lease should either be recorded as a long-term lease or the land that is being leased should be recorded as an investment. With the assistance of the auditor, Jessica and Ed will verify the proper treatment per GASB guidelines and the required adjustments and disclosures will be in the audited financial statements that will be presented at the December board meeting.

Adjourned: 7:40 p.m.

Respectfully Submitted,



Jessica Pfalmer  
Secretary