

A meeting of the Board of Directors of the Edgemont Community Services District, held at the Edgemont Community Center, was called to order at 7:10 p.m. by Mike Addie, President. Those board members present at the Edgemont Community Center were Brenda Addie, Mike Addie and Moses Taylor Jr. Those attending via Zoom app were Cheryl Franklin, board member, Sam Gershon, engineer, Edward Mackey, attorney, Sandra Leer, attorney, and Jessica Pfalmer, general manager. The board member not in attendance was Crystal Smith. She was trying to log in through the Zoom app. Jessica was working with her on at as the meeting commenced.

For roll call: Brenda Addie (Br), Mike Addie (Mi), Cheryl Franklin (Ch), Crystal Smith (Cr), Moses Taylor, Jr. (Mo), Yea (Y), Nay (N).

Approve Minutes of May 28, 2020 – Brenda moved to approve the draft minutes, Cheryl seconded. Roll call Ch Y, Mo Y, Br Y, Mi Y. Motion was carried.

Public hearings on budget, adoption of ordinances adopting the budget and setting the amount to be raised by taxation, adoption of resolutions confirming that the District has complied with all laws with reference to sewer user charge, streetlighting charges and budget requirements

The public hearing opened at 7:13 p.m. There were no members of the public present. Jessica talked through the draft budget with the board. She explained the format and what the amounts were. Ed explained Ordinance No. 330 "...adopting the District budget for the fiscal year 2020-2021" and Jessica recommended adoption. Cheryl moved to adopt Ordinance No. 330 and Brenda seconded. Roll call Ch Y, Mo Y, Br Y, Mi Y. Motion was carried.

Ed explained Ordinance No. 331 "...setting the amount to be raised by taxation for the fiscal year 2020-2021" and he recommended adoption. Brenda moved to adopt Ordinance No. 331 and Moses seconded. Roll call Ch Y, Mo Y, Br Y, Mi Y. Motion was carried.

Ed explained Resolution No. 337 "[ECSD] has complied with all laws with reference to 2020-2021 sewer user charge" and he recommended adoption. Cheryl moved to adopt Resolution No. 337 and Brenda seconded. Roll call Ch Y, Mo Y, Br Y, Mi Y. Motion was carried.

Ed explained Resolution No. 338 "[ECSD] has complied with all laws with reference to 2020-2021 street lighting charges" and he recommended adoption. Cheryl moved to adopt Resolution No. 338 and Brenda seconded. Roll call Ch Y, Mo Y, Br Y, Mi Y. Motion was carried.

Ed explained Resolution No. 339 "[ECSD] has complied with all laws with reference to 2020-2021 budget requirements" and he recommended adoption. Brenda moved to adopt Resolution No. 339 and Moses seconded. Roll call Ch Y, Mo Y, Br Y, Mi Y. Motion was carried.

Public hearing ended at 7:31 p.m.

Public comment – other items – There were no members of the public present.

Crystal joined the meeting via Zoom at 7:35 p.m.

Legal - Directors and Officers Insurance Policy – Discussion and approval of insurance proposal – Ed explained that most businesses and corporations have this type of policy. It is considered to be a part of good business practices and he recommends that the board authorize this insurance at the \$1M coverage limit. Cheryl moved to purchase a directors and officers insurance policy at the \$1M coverage level and Brenda seconded. Roll call Cr Y, Ch Y, Mo Y, Br Y, Mi Y. Motion was carried.

Engineering - Sam provided a memo regarding several of the engineering items. District sewer repair and replacement project – status – Construction is underway.

Annual Cleanup – status – The cleaning is complete. The post-cleaning inspections were not needed. There was one area that was not cleaned due to an access problem since the cleaning trucks are so large. Webb will work with Houston & Harris to address this issue going forward.

Private development projects – status – Freeway Business Center is mostly complete. Coating of the manholes is complete and adjustment of the rings and paving is will be completed in the future. The third plan check comments for the 18-unit apartment house along Edgemont Street have been addressed by the developer. The easement process for Horizon at Moreno Valley is underway. A grease interceptor demo is being done for a property on Alessandro, and a plan check has been approved for a new supermarket project in the Canyon Springs Shopping Center. Several other projects are being looked at and comments and as-builts are being sent to the appropriate parties.

He noted that there is a lot of development going on within the District right now.

Since there was no public present the closed session agenda item 7.b. Easement required for Horizons at Moreno Valley was addressed at this time. Closed session opened at 7:45 p.m. and closed at 7:50 p.m. with nothing to report.

Sewer availability letter – warehouse project bordered by Alessandro, Day and Sherman – Sam reviewed the letter to the board regarding the warehouse project. Webb recommends the District provide sewer service to the project conditioned upon payment of sewer connection fees, full plan

check and construction inspection. Brenda moved to issue a sewer availability letter conditioned upon the items suggested by the engineers and Crystal seconded. Roll call Cr Y, Ch Y, Mo Y, Br Y, Mi Y. Motion was carried.

Administration

Financial report – May 2020 – Jessica noted that both property taxes and user fees had been received in May. There were no questions.

Journal transfer of funds – approval – Jessica summarized the activity that the general fund paid on behalf of the illumination fund. She also noted that the sewer fund continues to be able to cover its own costs. Jessica recommends the board authorize a journal transfer of \$1,339.29 from the general fund to the illumination fund to cover those expenses. Cheryl moved to authorize a journal transfer in the amount of \$1,339.29, Crystal seconded the motion. Roll call Cr Y, Ch Y, Mo Y, Br Y, Mi Y, motion carried.

Submission of “No Spill Report” to State Water Resources Control Board – The report was filed as required.

Monthly Update – other items –

Jessica informed the board that there were unsigned checks stolen from the clubhouse just prior to the May meeting when someone broke into the clubhouse through the men’s room window. She worked with the bank to get the old account closed and a new one opened. That took several weeks.

Jessica told the board that in addition to the men’s room window being broken out, the newly installed light on the back porch had been pulled down. She had someone repair the light and board up the window. She said that the men’s room window is not a standard size and will have to be ordered. She also said that the City of Moreno Valley will allow bars to be installed in the bathroom windows, but they must be installed inside the window not outside for aesthetic purposes. Mike said that he can likely put together and install some bars for the window. The board agreed that it would make sense to install bars in the women’s room window also.

Jessica explained that the answering service that the District was using for the sewer emergency line was apparently purchased. The new policies for administering the answering service led her to find a new answering service, which started answering the calls last week.

Jessica also said that she was looking to likely purchase a new computer because the current one is exhibiting some issues that are not repairable, just due to age and use. She also said that she planned to purchase an external monitor and keyboard for the ergonomic benefits.

*Closed session opened at 8:19 p.m.
Closed Session – Claim against the City of Riverside*

Closed session ended at 8:22 p.m. with nothing to report.

Adjourned: 8:23 p.m.

Respectfully Submitted,



Jessica Pfalmer
Secretary

Note: Due to the COVID-19 outbreak, California Governor Gavin Newsom issued Executive Order Nos. N-25-20, N-29-20 and N-35-20. These three orders in combination allow the District to have its meetings via teleconference without the other teleconference locations be accessible to the public, board members to attend and be full participants with voting powers via teleconference, and to have the public attend via remote teleconference means.

For the current meeting, the District offered board members and attendees the ability to attend via Zoom app, which allows for audio connection