

A meeting of the Board of Directors of the Edgemont Community Services District, held at the Edgemont Community Center, was called to order at 7:04 p.m. by Mike Addie, President. Those board members present were Brenda Addie, Mike Addie, Cheryl Franklin, and Moses Taylor Jr. The board member absent was Crystal Smith. Also present were Sam Gershon, engineer, Edward Mackey, attorney, Sandra Leer, attorney, and Jessica Pfalmer, general manager.

Approve Minutes of April 27, 2023 – Cheryl moved to approve the minutes, Moses seconded, motion carried.

Public comment – No public present.

Budget Process

Public hearing on sewer user fees, adoption of ordinances setting amount of those fees and charges – Ordinance No. 358 – Public hearing opened:7:05 Ed explained Ordinance No. 358 “...adopting the written report fixing the amount of sewer user charge for each parcel connected into the sewer system for the fiscal year 2023-2024 and authorizing its collection through the tax rolls of Riverside County.” No public were present, so the public hearing closed at 7:06. Ed recommended the board adopt Ordinance No. 358. Cheryl moved to adopt Ord. No. 358, Brenda seconded, motion carried.

Public hearing on lighting user charges, adoption of ordinances setting amount of those fees and charges – Ordinance No. 359 - Public hearing opened:7:07 Ed explained Ordinance No. 359 “...adopting the report fixing the amount of streetlighting charges/assessments for each zone, approving the charges/assessments on miscellaneous parcels, for the fiscal year 2023-2024 and authorizing its collection through the tax rolls of Riverside County.” No public were present, so the public hearing closed at 7:08. Ed recommended that the board adopt Ord. No. 359. Brenda moved to approve, Moses seconded, motion carried.

Adoption of ordinance setting time, date and place for public inspection of budget and publication of notice thereof – Ordinance No. 360 – Ed explained Ordinance No. 360 “...fixing a time and place of hearing on the budget for the Edgemont Community Services District for the Fiscal year July 1, 2023 through June 30, 2024” and recommended that the board adopt it. Cheryl moved to adopt Ordinance No. 360, Brenda seconded, motion carried.

Crystal arrived at 07:12 p.m.

Adoption of Appropriation Limitation for District (General) and for Lighting District – Resolution Nos. 358 and 359 – Ed explained how the appropriation limits are set. Ed recommends adoption of Resolution No. 358 “Determining the appropriation subject to limitation for Edgemont Community Services District for the fiscal year 2023-24.” Cheryl moved to adopt Resolution No. 358, Moses seconded, motion carried. Ed recommends adoption of Resolution No. 359 “Determining the appropriation subject to limitation for Edgemont Community Services District, Illumination District 1, for the fiscal year 2023-24.” Crystal moved to adopt Resolution No. 359, Brenda seconded, motion carried.

Legal –

Interim Sewer Services Interagency Agreement, parties, ECSD, Eastern Municipal Water District, Isaac Zaharoni, and Madison Capital Group Holdings, LLC – update - Signatures have been provided by owner, developer and ECSD. The agreement is going to EMWD board this month.

A member of the public arrived at the meeting. Mike asked if she had comments for the board. She said that she had received a notice from the District (public hearing notification) and wanted to know if the District charges standby fees for undeveloped property. She was informed that the District does not have standby fees for sewer, but that streetlighting fees can be assessed for undeveloped properties since they are considered to benefit from the streetlights. She will review her property tax bill and contact Jessica if she has any questions.

Engineering –

Demand letter City of Riverside CIP – approval of payment – Sam stated that he, Ed and Jessica had met with the City regarding the letter and invoice. He had examined the additional documentation provided by the City, and felt that the allocation amount of \$179,914, for FY2016/17 - FY2021/22, presented by the City is reasonable. He recommends that the board approve payment of this invoice. Brenda moved to approve payment of City of Riverside Invoice #00268407 for \$179,914, Cheryl seconded. Mike asked some questions about this billing and was satisfied with Sam's response. Motion carried.

Sam reviewed district projects and development projects as set forth in the Engineering Report of May 19, 2023.

Administration

Financial report – April 2023 – Jessica noted that after emailing the financial statements to the board, she found an error that affected the Profit & Loss. She provided printed copies of the corrected financial statements. Profit & Loss by Class – Jessica noted that account 4946 Customer Refunds included two refunds of deposits remaining after the projects were complete from a sewer standpoint. She also noted that 5170 Office Supplies Expense included both envelopes for mailing public notices to property owners and the cost to publish public notices in the newspaper. She also noted that the amounts in 6999 Interfund Transfers ACO and General columns document the transfer authorized by the board last month from the General Fund to the ACO Fund for future projects. Jessica also passed out correct copies of the Profit & Loss – ACO. Last month, she noted that the comparison periods for the ACO report did not match the periods for the other profit & loss reports. This report compares the interest and expense for the period July through March for the current year compared to the same period for the prior year. She noted that 4191 Interest Income is substantially higher than in the prior year due to the change in interest rates.

Journal transfer of funds – approval – Jessica recommends approval of the journal transfer. Crystal moved to approve a journal transfer of \$1,182.75 from the General Fund to the Illumination Fund and \$46,988.66 from the General Fund to the Sewer Fund, Moses seconded, motion carried.

Submission of “No Spill Report” to State Water Resources Control Board – Report was submitted as required.

Transfer of funds from General Fund to Illumination Fund – adoption of Resolution No. 360 – Jessica explained that the Illumination Fund does not have enough income to cover its expenses. The fund needs additional funds. Jessica recommends that the board adopt Resolution No. 360 “...authorizing transfer of funds to the Illumination Fund.” Cheryl moved to adopt Resolution No. 360, Crystal seconded, motion carried.

Edgemont Women’s Club – Jessica does not have complete information yet on what the EWC is requesting.

Monthly update – other items – no other items
Open session ended: 7:45 p.m.

Closed session opened: 7:47 p.m.
Closed Session – Staff salaries and wages – annual review

Closed session ended at 7:54 p.m.

After the closed session, Mike announced that the Board had voted to give Jessica a 3% increase in her salary starting July 1, 2023. The amount of the new weekly salary is \$1,260.

Adjourned: 7:56 p.m.

Respectfully Submitted,



Jessica Pfalmer
Secretary